

Kalamazoo College By-Laws

ARTICLE IX—OFFICERS OF THE COLLEGE AND THEIR DUTIES

The Board of Trustees shall appoint or elect a President and other officers of the College as shall be considered by the Board necessary for the efficient administration of the College. Such officers shall serve at the pleasure of the Board.

SECTION 1: THE PRESIDENT OF THE COLLEGE

The President of the College shall be elected a member of the Board of Trustees and shall attend all sessions of the Board and all sessions of the Executive Committee, except when The Board or Executive Committee meets to consider matters relating to the President. The President shall be the executive head of all departments of the College, exercising such supervision and direction as will promote their efficiency and without limitation in that regard, shall:

- (a) Be the chief administrator of the affairs of the College.
- (b) Be Chair of the Faculty and in cooperation with it formulate additional policies for recommendation to the Board of Trustees.
- (c) Be responsible for the ideals and academic standards of the College and improve its status among institutions of higher learning.
- (d) Appoint the administrative officers and faculty members of the College; provided, however, that all tenure appointments shall be made only with recommendation of the Academic Affairs Committee and action of the Board of Trustees.
- (e) Execute such measures, including discipline of the College, as the Board may enact concerning the internal administration of the College.
- (f) Present a formal report on the condition of the College at each regular meeting of the Board of Trustees.
- (g) Direct the preparation and presentation to the Board of Trustees through the Finance Committee the annual budget for the operation of the College.
- (h) Sign and deliver diplomas for academic and emeriti degrees conferred by the Board of Trustees and perform such other duties as pertain to the office of President or as shall be specifically directed by the Board of Trustees.

ARTICLE X—THE FACULTY

SECTION 1: COMPOSITION OF THE FACULTY

The faculty of the College shall consist of the President of the College, the Provost, the deans, all regular members of the teaching staff consisting of professors, associate professors, assistant professors, instructors, and all members of the administrative staff whose duties require participation in the faculty meeting, and also all academic officers given ranking as members of the faculty by these By-Laws of the Board of Trustees.

SECTION 2: APPOINTMENTS

The President shall make all faculty appointments and promotions, provided all tenure appointments shall be made only after recommendation of the Academic Affairs Committee and action by the Board of Trustees.

SECTION 3: MEETINGS AND ORGANIZATIONS

The faculty shall meet regularly during the college year and shall adopt By-Laws and rules of procedures for its organizations and functioning. It shall keep a written record of its proceedings that shall be made available to the Board of Trustees, if requested. The By-Laws and rules of procedure shall not be inconsistent with the College Charter and the By-Laws of the Board of Trustees as they shall from time to time exist.

SECTION 4: PLAN OF EMPLOYMENT

The Board shall adopt and may from time to time amend rules and regulations governing appointments, length of service, and termination of the same, all of which shall be known as "The Plan of Employment for the Teaching Faculty of Kalamazoo College."

SECTION 5: FACULTY RESPONSIBILITIES

Subject to approval of the President and the Board of Trustees, the faculty shall be charged with the responsibility and shall be given the authority to (1) determine the academic criteria for admission of students, (2) determine the academic curriculum of the College, (3) determine the requirements for earned degrees, (4) recommend to the Academic Affairs Committee candidates for earned degrees, (5) determine the nature of the system to be used in grading students in courses, (6) participate in the establishment and implementation of disciplinary policies as exemplified by the Honor System, (7) make recommendations to the President concerning any other matters of educational policy, (8) participate in fostering an inclusive learning environment centered on student intellectual and personal development.